**The Ultimate Guide to Team Building – Example “Traditional” Email**

**Subject:** Team Building Event | Friday, May 5th

Hi Everyone,

As you may know, our department’s next team building event is coming up next week. Here are the details you need to know:

* **Activity**: [Minute To Win It](http://www.americanoutback.net/event/minute-to-win-it/)
* **Date**: Friday, May 5th
* **Time**: 2:00 PM
* **Need To Knows**: Lunch will be served prior to the activity. You do not need to bring any special items to participate.

If you have any questions, please don’t hesitate to ask.

**The Ultimate Guide to Team Building – Example “Creative” Email**

**Subject:** Team building? Yawn.

Hi Everyone,

I know what you’re thinking. Team building? Yawn.

Well I’m telling you now, snap out of it! You’ve never done a team building activity like this before…

[Minute To Win It](http://www.americanoutback.net/event/minute-to-win-it/)

Friday, May 5th

2:00 PM

Teams will be going **head-to-head** in **fast and furious** 60-second challenges: flipping cups, shooting rubber bands, and sliding cookies down their faces…

**The Ultimate Guide to Team Building – Example “Surprise” Email**

**Subject:** Is that a cookie on your face?

Hi Everyone,

You may have seen me in the break room recently with a cookie on my face.

I know some of you have questions about that, but please stop asking me. All I can say is that you’ll soon find out... it’s much harder than it looks.

On that note, we are doing a new type of team building activity on **Friday, May 5th**. Come prepared for anything… and I mean anything!

See you there.